## **The Evaluation Process**

Hosted by

## **Department of Public Safety Nevada Highway Patrol**

<u>Course Goals</u>: To provide you with the skills needed to be properly prepared for conducting subordinate evaluations, reviewing them with the employee and possible legal issues pertaining to evaluations. (4 hours)

<u>Course Objectives</u>: To teach that the evaluation process should not be used as a form of punishment, but to recognize the ability and potential of an employee. To provide written feedback as to the employee's work performance, as well as, to allow the evaluator the opportunity to discuss

Date:

Wednesday August 19, 2015 8:00 AM to 12:00PM

Location:

Traffic Management Center 4615 W. Sunset Road Las Vegas, Nevada

> Cost \$75.00 per person

## POST APPROVED TRAINING

<u>This course is beneficial for all levels of Police and Fire personnel as well as all city, county, state and federal personnel</u>

When completed, fax the attached enrollment form to: (706) 835-2303. If you have any questions, please call John Grimes at (706) 781-1282.

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**DPS Contact: Kimberly Kennedy 702-432-5138** 

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